

KALAMAZOO VALLEY COMMUNITY COLLEGE
Academic Leadership Council
Meeting Minutes
1:00 pm
Friday April 7, 2017
TTC 5740

Present: Officers and voting members: G. Barton Beery, D. Benard, J. Brady, K. Dockerty, M. Dey, K. Grubka, S. Hughes, P. Jonas, R. Kraas, E. Martin, C. Oliphant, J. Ott, B. Purdy, C. Schauer, J. Shouldice and S. Walman.

Non-voting attendees: D. Bertch, T. Buszek, D. Coates, B. deDie, L. Depta, P. Eagan, L. Krokker, D. Lindsley, D. McCurdy, B. Reynolds, B. Taraskiewicz and A. Ziegler.

1. Call to Order-The meeting was called to order at 1:00.
2. Meeting Minutes of February 24, 2017-Stand as corrected. Under 6.1 the name is Victor Tinto. Under 6.2 the third bullet should read Association of Nutritional and Food Service Professionals (ANFSP).
3. Review/Revise/Approve Agenda-Move Deb Coates to the top of the agenda.
4. Guests
 - 4.1 Sienna Heights- Ashley Ziegler and LeAnn Krokker introduced themselves and discussed their roles in the Siena Heights University Center. Siena Heights University uses a 3+1 transfer model. This means that a student can take three years of classes and then transfer to Siena Heights for the fourth year to obtain a bachelor's degree.
 - 4.2 Web Redesign- Linda Depta discussed the college's website redesign. The goal is to "create a college website using a student recruitment focused lens." Plans are to have the new website up and running in the 2018 fiscal year.
5. Officer Reports-
 - 5.1 Chair- Kevin Dockerty reported that the executive committee had met with Dennis and Marilyn. Some of the items discussed included mandatory student ID's, Financial Aid issues, chairperson compensation, hiring of a retention director and Early College.
 - 5.2 Vice Chair- Philipp Jonas-no report
 - 5.3 Secretary- Cynthia Schauer had no report but she would like feedback on the ALC recap that was sent out after the last meeting.
 - 5.4 Master of Committees- Jenny Ott had no report but she reminded faculty that the Faculty Instructional Award nominations are due by April 11.
 - 5.5 Faculty Liaison- Steven Walman brought forth one item. This faculty was looking for assistance for students who suffer from depression and/or have had various kinds of trauma in their lives. Laura Cosby will be asked to attend the May meeting to address this issue.
 - 5.6 Parliamentarian- Mary Dey-no report.
6. Academic Services
 - 6.1 Dennis Bertch discussed the Guest Student Policy (see handout). He also reported that the administration is exploring ways to address lateral bullying.
7. Unfinished Business

- 7.1 Early College Vision/Curriculum Approval Process- Jenny Ott brought the Academic Leadership Council's "Vision/Curriculum Approval Process for Early College." There was new wording in the second paragraph under "Designate and additional *Alternative Strategy* on the *Course Master Syllabus*." A motion was made to approve the "Early College Vision Statement. It was seconded and carried (see handout).
 - 7.2 Early College Announcements-Deb Coates reported that there are 125 new Early College students enrolled this semester bringing the total to 420. She also shared handouts that are given to EC instructors at Comstock and Schoolcraft High Schools (see handouts).
8. New Business
 - 8.1 ALC positions for next year-This item will be on the May agenda.
9. Meeting dates times
 - 9.1 Upcoming meetings- May 5 (1:15 start) Officers will present the Fall 2017 ALC schedule at this meeting. Email Philipp with any suggestions.
10. Other
 - Jeff discussed the amount of class time that it takes students to complete the CCSSE. Dennis reported that Institutional Research is looking into doing it every other year.
 - Thank you to Siena Heights University for providing refreshments
 - Bill Kring is organizing the 14th Annual Michigan Regional HTEC (Haas Technical Education Centers) CNC Educator Conference on April 28, 2017.
 - The fulltime math and science instructors will be sponsoring a potluck on April 20 to celebrate and thank adjunct faculty.
11. Adjournment-The meeting adjourned at 2:29pm.